

Application Guideline for
“Household Survey on Role Model Women and Female Labor Force
Participation in Gaibandha District in Bangladesh, Phase II”
Commissioned by IDE-JETRO

July 21, 2022
Kazushige Nobutani
President, Japan External Trade Organization

APPLICATION GUIDELINE

All of applicants should apply in accordance with this guideline, with recognition about contents of this specification.

1. Proposal Form Submission

Submit the Proposal Form in which all necessary items are filled, following the instruction stipulated above clauses by the deadline shown below by e-mail or mail/courier service.

R_promo2@ide.go.jp

3-2-2 Wakaba, Mihama-ku, Chiba-shi Chiba, Japan 261-8545
Institute of Developing Economies, JETRO
TEL: +81-43-299-9667 FAX: +81-43-299-9731

Application DEADLINE: 17:00 August 8, 2022 (JST=GMT+9)

2. Evaluation Schedule

Accepting Proposal: July 21, 2022 ~ August 8, 2022
Evaluation Process: August 9, 2022 ~ August 12, 2022
Notification: by the end of August, 2022
Contract: September 1, 2022

SPECIFICATION

Enclosed Proposal Form shall be submitted following all requirements and conditions specified in the clauses below.

1. Title of the Research

Household Survey on Role Model Women and Female Labor Force Participation in Gaibandha District in Bangladesh, Phase II

2. Evaluation Criteria

- 1) Soundness and feasibility of household-tracking strategy to collect the required data.
- 2) Systematic arrangement for the survey to submit final results by the deadline without delay.
- 3) Credibility on institutional management experience to establish the team for conducting the questionnaire survey, especially by appropriate and sufficient allocation of its personnel. Some experiences in conducting questionnaire surveys with foreign clients (e.g. universities).
- 4) Experience with household surveys with questionnaires on the related subjects.
- 5) Familiarity with the conditions of the study area such as previous survey experiences, possession of networks/resources.
- 6) Qualifications and competence of the principal researcher. Proficiency in speaking/writing/reading Bengali and English required.

3. Background and Objectives of the Research

IDE-JETRO conducts household survey with an aim to encourage female labor force participation in Gaibandha district in Bangladesh. Gaibandha is one of the most poverty-prone areas in Bangladesh. This is also the area where girls' child marriage is prevalent. As a measure to alleviate poverty and delay girls' marriage, female labor force participation seems effective (Jensen 2012, Heath and Mobarak 2015). We conduct the randomized controlled trial (RCT) to explore how communicating with role model women enhances female labor force participation. The baseline survey and the intervention were successfully completed. Now we conduct the follow-up household survey. In particular, this survey tracks the baseline households, and collects the information of the basic socioeconomic variables in the household as in the baseline survey, and information concerning the outcomes (takeup, training participation, labor force participation, and other empowerment measures).

References

- Heath, Rachel and A. Mushfiq Mobarak. 2015. "Manufacturing Growth and the Lives of Bangladeshi Women," *Journal of Development Economics* 115: 1–15.
- Jensen, Robert. 2012. "Do Labor Market Opportunities Affect Young Women's Work among Family Decisions? Experimental Evidence from India", *Quarterly Journal of Economics* 127(2): 753–792.

4. Scope of Work on the Research

A CONTRACTOR will do the following activities:

- (1) Tracking of 800 households that completed the baseline survey in Gaibandha district.
- (2) Conduct household survey of 800 households using the agreed questionnaire.
- (3) Double data entry of 800 households.
- (4) Submission of the data (computer-based format).

5. Expected Outcome

Data of 800 households with three respondents (father, mother, and an unmarried daughter) within the household.

6. Research Schedule

Term of Research work:

Research work shall be conducted from September 1, 2022 to March 31, 2023.

Making a contract: September 1, 2022

Submission of the reports (specified in clause 8): February 28, 2023

7. Payment method

IDE shall remit the amount of contract in two (2) installments as follows after receiving an invoice from a CONTRACTOR for each payment.

- (1) First payment (50% of total amount): upon the signing of the Agreement
- (2) Second and final payment: upon submission of the Report (as specified in clause 8)

8. Reports

A CONTRACTOR submits to IDE the following by February 28, 2023.

- Data of 800 households (computer-based format, preferably in STATA).
- Summary Report minimum of 1 page in A4 paper.
- Statement of accounts and time sheets.

9. Budget Estimation Guideline

- (1) Total Budget: Maximum budget is JPY 1,673,000 which consists of Direct Expenses and Administrative Overhead.
- (2) Direct Expenses: See clause 10 for details.
- (3) Administrative Overhead: Administrative expenses on the Research activities, such as the cost on facility management and maintenance. 10 % of direct expenses is maximum.
- (4) Amount: Payment is conditional on the completion of submission specified in clause 8. If the data collected is less than 800, the amount should be reduced. Methods to reduce the amount shall be negotiated between both parties.

10. General Condition of Expenditure and Account Management on the Research

(1) Expenditure Items

Expenditure items on the Research should be confined to the following items.

- a. Honoraria for researchers

Keep daily reports describing the contents of your research to confirm the status of the work.

b. Wages and salaries for research assistants

Upon hiring research assistants, keep daily reports specifying the name of the employee and content of service, to confirm the status of work.

c. Point to Notice on Calculation of Honoraria for Researchers or Wages and Salaries for Research Assistants

A CONTRACTOR shall be required to instruct joint researchers or research assistants to take an appropriate and adequate recess (e.g. noon recess) in accordance with the labor law or the employment practice of your country.

A CONTRACTOR shall be required to exclude the rest period from the working hours of the day when a CONTRACTOR calculates the honoraria for joint researchers or wages for research assistants.

(2) Expenditure such as telecommunication and translation on the Research shall be borne within the amount of Administration Overhead.